



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

DAVAO REGION

OneDOST4U: Solutions and Opportunities for All



**NOTICE OF HIRING (CONTRACT OF SERVICE STAFF)
as of June 02, 2026**

The **Department of Science and Technology Office XI (DOST Davao Region)** invites applicants to fill the following position:

Position Title	:	Project Technical Aide VI (STARBOOKS Deployment Staff)
Salary Grade	:	9 (27,871.00 monthly)
Place of Assignment	:	Sentro Mindanaw, Bago Oshiro
Division	:	R&D for Development and Innovation Division
No. of vacancies	:	1

Qualification Standards:

Education:	Graduate of Information Technology, Computer Engineering, or any related course
Training:	Minimum of eight (8) hours relevant training
Experience:	With one (1) year relevant experience
Eligibility:	CS Professional or RA 1080
Competence:	Knowledge on LAMP Stack (Linux, Apache, MySQL, PHP); Project coordination; Report preparation; Experience conducting workshops/training sessions
Others:	N/A

Duties and Responsibilities:

- Installs and Deploys STARBOOKS' to institutions in the Region;
- Coordinates and Conducts STARBOOKS' activities in the Region;
- Conducts Preventive and Corrective Maintenance of ICT Equipment;
- Assists in activities as Technical Resource Person;
- Assists on accomplishing ICT Service Requests; and
- Performs other tasks as may be assigned by the immediate supervisor from time to time.

All interested and qualified applicants including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression are encouraged to apply and should signify their interest in writing. Attach the following documents to the application letter and send them to the address below **not later than June 15, 2026**.

Address: Cor. Dumanlas and Friendship Roads, Bajada, Davao City
Phone no.: (082) 227-1313
Website: region11.dost.gov.ph
Email: ord@region11.dost.gov.ph





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1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2025) which can be downloaded at <https://bit.ly/CSCForm212rev2025>;
2. Work Experience Sheet (CSC prescribed form) which can be downloaded at <https://bit.ly/CSCForm212rev2025>;
3. Performance rating in the present position for one (1) year;
4. Photocopy of certificate of eligibility/rating/license;
5. Photocopy of Transcript of Records;
6. Photocopies of Certificates of Trainings Attended; and
7. Photocopies of Certificates of Awards and Other Recognitions (as indicated in your PDS).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. ANTHONY C. SALES, PFT, CESO III

Regional Director

Cor. Friendship and Dumanlas Roads, Bajada, Davao City

Or send via Recruitment and Selection Information System (ReSIS) through the link:

<https://recruitment.dostdavao.ph/>

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



DR. ANTHONY C. SALES, PFT, CESO III
Regional Director

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