



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

DAVAO REGION

OneDOST4U: Solutions and Opportunities for All



**NOTICE OF HIRING (CONTRACT OF SERVICE STAFF)
as of July 14, 2025**

The **Department of Science and Technology Office XI (DOST XI)** invites applicants to fill the following position:

Position Title	:	Project Technical Assistant III (Crop Expert)
Salary Grade	:	12 (38,694.00 monthly)
Place of Assignment	:	Sentro Mindanaw, Bago Oshiro
Division	:	R&D for Development and Innovation Division
No. of vacancies	:	1

Qualification Standards:

Education:	Must have a bachelor's degree in Agriculture or related fields.
Training:	Minimum of 8 hours relevant training
Experience:	Minimum of 2 years related work experience
Eligibility:	CS Professional or RA 1080
Competence:	Knowledgeable on crop-weather interaction; With background in agrometeorology; Capable of providing training to the stakeholders; With skills in writing technical reports; With good communication skills (written and oral); and With strong organizational skills and ability to multitask.
Others:	N/A

Duties and Responsibilities:

- Full-time personnel for the crops component;
- Assist in generating seasonal production forecasts and crop yields;
- Generate localized seasonal and/or monthly crop-specific advisories;
- Lead the WAISS-related activities;
- Assist in the conduct of capacity building activities;
- Prepare project presentations and reports;
- Perform other tasks that may be relevant or deemed necessary during the project implementation.

All interested and qualified applicants including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression are encouraged to apply and should signify their interest in writing. Attach the following documents to the application letter and send them to the address below **not later than July 22, 2025**.

Address: Cor. Dumanlas and Friendship Roads, Bajada, Davao City
Phone no.: (082) 227-1313
Website: region11.dost.gov.ph
Email: ord@region11.dost.gov.ph





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1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at <https://bit.ly/CSC2017PDS>;
2. Work Experience Sheet (CSC prescribed form) which can be downloaded at <https://bit.ly/CSC2017PDS>;
3. Performance rating in the present position for one (1) year;
4. Photocopy of certificate of eligibility/rating/license;
5. Photocopy of Transcript of Records;
6. Photocopies of Certificates of Trainings Attended; and
7. Photocopies of Certificates of Awards and Other Recognitions

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. ANTHONY C. SALES, PFT, CESO III

Regional Director

Cor. Friendship and Dumanlas Roads, Bajada, Davao City

Or send via Recruitment and Selection Information System (ReSIS) through the link:

<https://recruitment.dostdavao.ph/>

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



DR. ANTHONY C. SALES, PFT, CESO III
Regional Director

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